

READING CANOE CLUB RULES

1.0 General

- 1.1 All members or other persons who attend club tours or meetings do so at their own risk and neither the Club nor its Officers can accept any liability for any loss or injury of any kind sustained.
- 1.2 All members are required to give up at least one day annually to assist in the maintenance and running of the club.
- 1.3 All members will pay their fees when due or have their membership closed and their boat(s) removed from the boatshed as per the constitution.
- 1.4 All paddling members should be able to swim 50m in canoeing clothing.
- 1.5 There are a number of appendices to these rules which must also be complied with. The rules below relate to summer conditions with little or no flow. As conditions change so will some of the rules. You must comply with all the rules, unless you have been told otherwise by a Reading Canoe Club coach.

2.0 Club Activities

- 2.1 All paddlers under the age of 18 (regardless of type of canoe) must wear a buoyancy aid at all times when out on the water. Exceptions to this rule are paddlers otherwise advised by their coach and with the written consent of their parents. (Both coach and parental agreement is required.)
- 2.2 Club members under the age of 16 are to be supervised when on the water at all times by a coach, and by a responsible adult when making general use of club and its equipment.
- 2.3 Juniors aged 16 and over and part of the "A" group may paddle unsupervised providing they are in a minimum group of 3. Written parental consent is required. However, in strong stream (red) conditions, "A" group juniors may only paddle under the supervision of a coach and buoyancy aids must be worn.
- 2.4 See Appendix B regarding buoyancy aids and river conditions.

3.0 Equipment

- 3.1 Individuals are not to use other members' equipment without first gaining their specific permission.
- 3.2 Club boats and equipment will be used with the consent of a Reading Canoe Club coach.
In strong stream 'red' conditions – club boats may not be used without direct supervision by Reading Canoe Club coach (L2 or above) and club sessions may be cancelled. This may be overruled by a Reading Canoe Club L3 coach. (See Appendix B).
- 3.3 Novices must have been assessed by a Reading Canoe Club coach before being allowed out unsupervised in a club boat in a group of a minimum of three boats (in accordance with BC Guidelines).
- 3.4 Club boats may be used for training and competition in accordance with the 'Boat Usage Policy'. The formal booking system will be used. A clearance signature may be needed by designated person from Boat Committee. All club boats taken off site must be approved by a designated person from the Boat Committee. (See Appendix A).
- 3.5 Section Leaders will be responsible for managing the boats and equipment 'belonging' to their section.
- 3.6 General purpose boats will not be loaned out to individuals.
- 3.7 Use of club boats on courses and recognised sessions will have priority.
- 3.8 All personal equipment left at the club should be clearly labelled with the members name including kayaks, paddles, buoyancy aids, seats and stored at an agreed location. Items will be subject to a periodic review; those found unlabelled will then become subject to the terms for unpaid boats identified below.
- 3.9 Private boats left unpaid for in the boatshed for longer than three months will become property of the Club, to use or dispose of as the Committee sees fit. Reasonable effort

will be made to contact the owner but it remains the individual's responsibility to ensure that the Membership Secretary has up to date contact details.

- 3.10 The Coaching boat is covered by separate set of rules. (See Appendix C).

4.0 Incidents and Damage to Property

- 4.1 All, on and off the water incidents / near misses / damage to property should be recorded in the log book in the lobby.
- 4.2 Malicious Damage
 - 4.2.1 Any act of malicious damage to club property and equipment, or to club members' property by a club member shall be dealt with by the Committee after an enquiry. The person causing the damage will be required to pay for the damage in full and may be suspended from club activities as the Committee sees fit.
- 4.3 Accidental Damage
 - 4.3.1 Any person responsible for any accidental damage may be held responsible for the cost of repair, and may be suspended from club activities as the Committee sees fit.
- 4.3 The Committee shall take all reasonable steps to investigate instances of Malicious or Accidental Damage, including interviewing any individual implicated, before deciding on action to be taken. An implicated junior should be allowed to have a parent or an adult member present to act as a 'friend' during any interview.

5.0 Conduct

- 5.1 Any member who brings the Club or the sport of canoeing into disrepute may be suspended from some/all Club activities for a period of time, or expelled from the club permanently, after an enquiry, as the Committee sees fit.
- 5.2 Any member using the club for an activity not approved by the Committee or its agents may be suspended from some/all activities for a period of time, or expelled from the club permanently, after an enquiry, as the Committee sees fit.

6.0 Weights Room

- 6.1 The weights room is covered by a separate set of rules displayed outside the weights room. (See Appendix D).

7.0 Data Protection (See Appendix E)

- 7.1 When you become a member or renew your membership with Reading Canoe Club, you agree to the use of your personal data for administering your membership and for us contacting you with Club notices relevant to your membership. We will only retain your data for as long as we need to administer your membership which may be up to 3 years after a member has left in the period for a personal injury claim.
- 7.2 We will also enter some events on your or your child's behalf. We will only use personal data for administering the event entry with the event organizer.
- 7.3 Your data may be shared with club coaches when administering club sessions or developing performance plans and monitoring progress for your child
- 7.4 The club occasionally takes photos or videos during competitions. These might be used on our website, Facebook site or local press to promote the club. You may ask for the removal of images or withdraw your agreement at any time.
- 7.5 We may share your details with British Canoeing to provide insurance for club activities. If this is the case, British Canoeing will contact you and provide you with access to an online portal to administer your details.

8.0 Right of Appeal

- 8.1 Members have the right of appeal against any decision made by the Committee. The appeal is to be presented to the Committee in person by the member(s) concerned.